



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

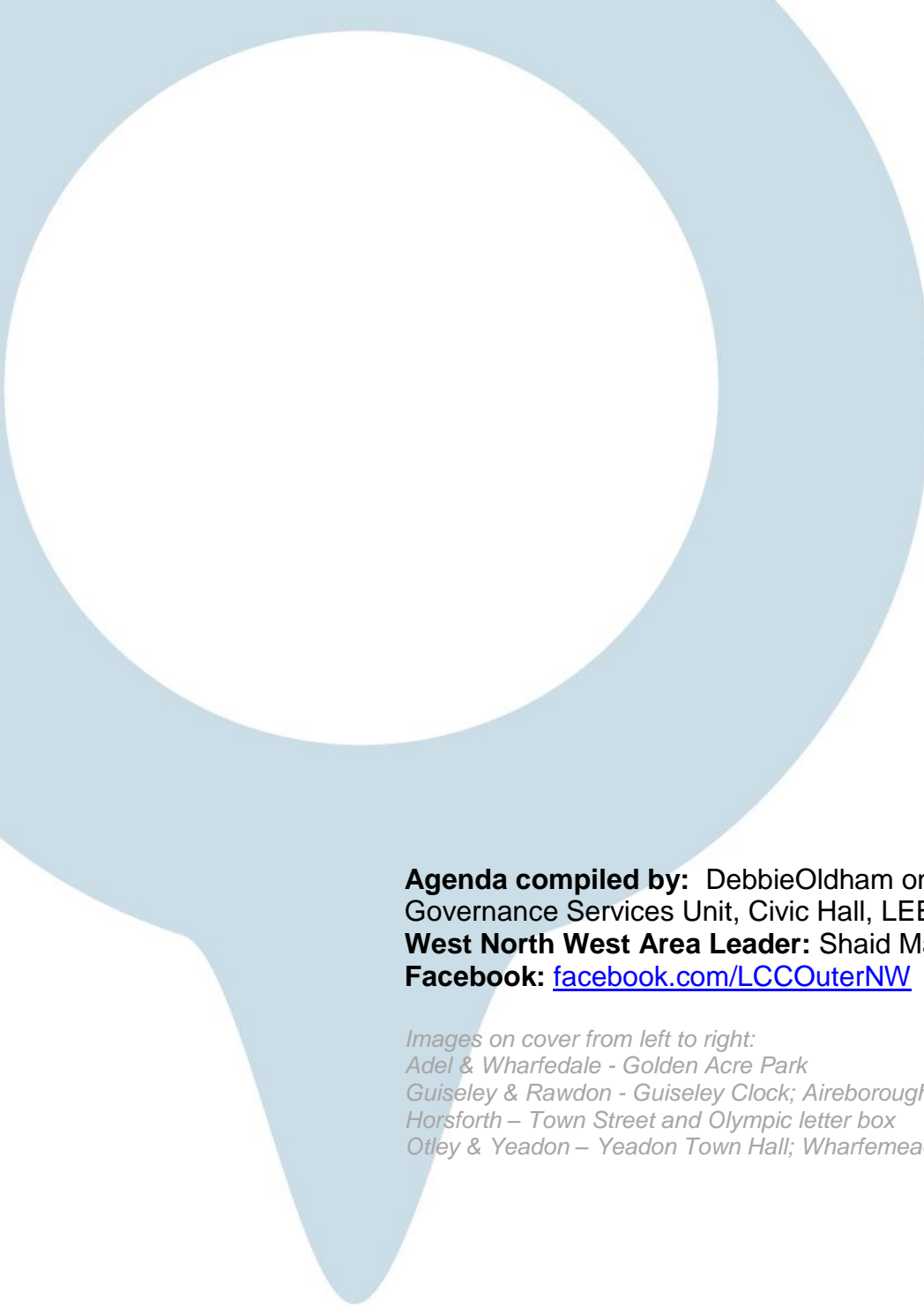
Meeting to be held in Yeadon Town Hall, High Street, Yeadon, LS19 7PP

Monday, 24th June, 2019 at 1.30 pm

Councillors:

- | | |
|-------------|------------------------|
| B Anderson | - Adel and Wharfedale; |
| C Anderson | - Adel and Wharfedale; |
| B Flynn | - Adel and Wharfedale; |
| G Latty | - Guiseley and Rawdon; |
| P Latty | - Guiseley and Rawdon; |
| P Wadsworth | - Guiseley and Rawdon; |
| D Collins | - Horsforth; |
| J Shemilt | - Horsforth; |
| J Taylor | - Horsforth; |
| C Campbell | - Otley and Yeadon; |
| R Downes | - Otley and Yeadon; |
| S Lay | - Otley and Yeadon; |





Agenda compiled by: Debbie Oldham on 0113 37 88656
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Shaid Mahmood Tel: 395 1652
Facebook: [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES OF THE MEETING HELD ON 4TH MARCH 2019</p> <p>To approve the minutes of the meeting held on 4th March 2019.</p>	1 - 8
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>LEEDS HEALTH AND CARE PLAN - CONTINUING THE CONVERSATION</p> <p>To consider the report of the Chief Officer Health Partnerships providing an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.</p> <p>(Report attached)</p>	9 - 32

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>COMMUNITY COMMITTEE APPOINTMENTS 2019/2020</p> <p>To consider a report from the City Solicitor which invites the Community Committee to consider and determine appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.</p> <p>(Report attached)</p>	33 - 42
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p>The report of the Chief Officer Housing Management seeks Ward Councillor nominations from the Outer North West Community Committee to the Outer North West Housing Advisory Panel (HAP).</p> <p>(Report attached)</p>	43 - 46
11	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>OUTER NORTH WEST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>The report of the Area Leader brings to Members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>(Report attached)</p>	47 - 62
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting of the Outer West Community Committee will be on Monday 23rd September 2019, at 1.30pm.</p> <p>VENUE DETAILS AND MAP</p> <p>Yeadon Town Hall – High Street, Yeadon, LS19 7PP</p>	63 - 64

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 4TH MARCH, 2019

PRESENT: Councillor P Wadsworth in the Chair

Councillors B Anderson, C Anderson,
C Campbell, D Collins, R Downes, B Flynn,
G Latty, P Latty, S Lay, J Shemilt and
J Taylor

34 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

35 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

36 LATE ITEMS

There was a formal late item added to the agenda with the permission of the Chair. The late item was in relation to an appointment to an outside body for the Yeadon Town Hall CIC.

Member Management Committee who consider appointments to Outside Bodies did not meet to discuss the appointment until 1st March 2019, after the publication of the Community Committee agenda.

This item was taken as agenda item 13. Minute 46 refers.

Supplementary Information was also presented to the meeting in relation to agenda item 10 – Finance update report. Minute 43 refers.

37 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

No declarations of disclosable pecuniary interests were made.

38 Apologies For Absence

There were no apologies.

39 Minutes - 26th November 2018

RESOLVED – That the minutes of the meeting held on 26th November 2018 were approved as a correct record.

40 Open Forum

On this occasion there were no speakers for the open forum.

41 Leeds Park Survey and Leeds Park Fund

The Outer North West Community Committee received a presentation on the Leeds Park Fund and Leeds Parks Survey.

In attendance at the meeting was the Outreach Manger, Parks and Countryside.

Members were provided with the following information:

- The survey had been undertaken in 2016 by the University of Leeds using postal and online questionnaires. The survey received 5,745 responses, with 591 of those responses from the Outer North West area;
- It was noted that the survey only looked at formal parks. The Outer North West area includes 1 major city park, the Chevin and 9 out of the 10 parks within the area reached the Quality Parks Standard;
- Horsforth Park was the most visited park in the area;
- Visitors to parks in the Outer North West area visited frequently, enjoyed their visit, were of the view that parks were important for the quality of life and felt safe in the parks;
- The view was that the parks in the area were kept clean, had good facilities and that the Council was providing a good service;
- A summary of the findings had been provided at page 19 of the submitted report;
- The findings were being used to set funding priorities, ensure equal access and to assist in planning for the future.

The Committee discussed the following points:

- Improvements they would like to see in some of the areas parks;
- Shortage of parks in the Outer North West area;
- Resources to enforce byelaws in parks;
- Recognised and acknowledged the volunteer groups who assist and are effective within the parks of Outer North West.

Cllr. Collins advised the Committee of a report which provided information on parks in Leeds – Housing Market Characteristic Data.

The Community Committee were provided with an overview of Leeds Parks Fund which was launched in 2017. Leeds Parks Fund is a partnership hosted by Leeds City Council and includes Leeds Community Foundation and Leeds parks and green spaces forum. The fund administers donations from individuals and private companies through a panel to provide small pots of money to make improvements to local parks and green spaces.

It was noted that money donated to the Leeds Parks Fund was for improvements in parks across the city and this was explained within the leaflet. However, if the donation was over £15,000 the donor could specify where they wanted the money to be spent.

RESOLVED – To note the content of the report and presentation.

42 Meanwood Valley project Cover report

The report of the Senior Ranger, Communities and Environment provided the Committee with an update on Meanwood Valley partnership project.

David Preston, Meanwood Valley Heritage Ranger gave a presentation and provided the following information:

- Meanwood Valley Partnership stretches from urban Leeds to the rural countryside of the north of the city taking in Breary Marsh located near Golden Acre Park within the Outer North West area;
- The Meanwood Valley Partnership were awarded £65,000 from the Heritage Lottery Fund in January 2018;
- The project is to provide as many opportunities as possible to help people discover and care for wildlife on their doorstep;
- The project supports volunteer groups to look after and protect such areas as Breary Marsh and Paul's Pond, and the species that are specific to that area;
- The project provides booklets and leaflets on species and walks within the Meanwood Valley. It also provides public events such as bat walks and fungi forays, KS1 and KS2 education sessions in local schools and with cub-scout groups. It also held a photography competition, although only 8 photos were entered;
- Volunteers are encouraged to join the project and learn ranger skills and how to care for wildlife and rare species. Volunteers range from 7 years old up to 70 years and of varying abilities, training and equipment is provided;
- The Meanwood Valley partnership links to the Leeds Parks Fund.

Members enjoyed the presentation and commented on the enthusiasm of the Ranger. The Committee said that the project was doing a good job across the city.

RESOLVED – To note the content of the presentation and report.

43 Finance Update Report

The report of the Area Leader provided the quarter 4 update on the budget for Wellbeing Fund 2018/19 and the current position of the Small Grants and Skips pot, and the Youth Activity Fund.

Members were advised of supplementary information in relation to updated balances for:

- Small Grants and Skips Pot
 - Adel and Wharfedale - £1,231
 - Guiseley and Rawdon - £1,074
 - Horsforth - £1,466
 - Otley and Yeadon - £0
- Youth Activity Fund - £7,182 remains in the fund for 2018/19 due to underspends being returned;
- Capital Fund
 - Adel and Wharfedale - £19,964.50
 - Guiseley and Rawdon - £18,340.50
 - Horsforth - £5,042.50
 - Otley and Yeadon - £17,969.50
- A 2018/19 application for Project ACamp – All sports and cooking to run between 10th -12th April 2019 for children between the ages of 6-14. Amount applied for £1,880 – Approved;
- Appendix 1 - Wellbeing Statement of the submitted report had also been updated and was provided as supplementary information.

Members' attention was drawn to Table 1 of the report which provided the current funds available to spend by ward from the Wellbeing budget.

Members were asked to consider applications set out in the submitted report at points 13 –19, 24 and 29.

Members were advised of small grants and skips that had been approved since the last meeting as set out at point 22 of the report.

Members acknowledged the CIL budget and the allocation currently available for each ward set out at point 32.

Members requested a breakdown of the communications budget for 2018/19.

RESOLVED – To:

- Note the current budget position for the wellbeing Fund for 2018/19
- Approved the following Wellbeing applications:
 - Provision of SID and column adaptation 2018/19 application – Guiseley & Rawdon £3,210
 - Additional resources gardener ONW 2019/20 – Parks and Countryside – Guiseley & Rawdon - £7,401.80 Horsforth - £5,792.70
 - Summer Bands in Leeds parks 2019/20 – Otley & Yeadon £640 and Guiseley& Rawdon - £960

Draft minutes to be approved at the meeting
to be held on Date Not Specified

- Approved the application for Melrose ginnel – Horsforth - £2,380
- Small Grants and Skips 2019/20
 - Adel & Wharfedale - £3,000
 - Guiseley & Rawdon - £3,000
 - Horsforth - £1,534
 - Otley & Yeadon – Deferred
- The following applications were deferred:
 - Community Engagement Budget 2019/20 – Members requested a breakdown of spend in 2018/19
 - Otley and Yeadon CCTV 2019/20
- Note the Small Grants and Skips Budget remaining budget and those small grants and skips approved since the last meeting;
- Note the current budget position for the Youth Activity Fund for 2018/19
- Approved the following Youth Activity projects:
 - Outer North West Children’s Voice Event 2019 - £1,287
 - Project ACamp – All Sports and Cooking £1,880
- Note the current budget position for Capital Wellbeing Fund for 2018/19
- Note the budget position of the CIL balance 2018/19

44 Community Committee Area Update Report

The report of the Area Leader updated the Community Committee on the work of the sub groups of the Committee.

Cllr. Anderson informed the Members of the work undertaken by the Environment sub group. He said that he had attended a meeting in relation to the waste strategy, however he had not been impressed as nobody was there to record the conversations being held. He had concerns that the Council were not doing enough to address the issues of waste and was of the view that the Council was waiting for input from the Government before committing to a strategy for the future.

It was noted that fly-tipping in the Outer North West area had increased. Members discussed the issues of fly-tipping that they had in their wards and asked if the Environment sub group could request figures in relation to waste charges and share with Members.

Cllr. Anderson also provided a verbal update on Community Safety. He provided a brief overview of the Anti-social Behaviour Team review which included:

- A centralised repository for all calls
- Use of more mediation
- More MARACS
- Prioritising noise issues
- Looking for a new location for the ASB Team as their current premises were unsuitable

He also informed the Members that he had met with the Police to discuss resources and requested a visible presence of officers in the Outer North West area.

Members noted that Inspector Loftus was the lead for Road Safety. Members discussed speeding issues, use of Speed Indication Devices (SID's) and 20 mph zones.

Cllr. Lay provided a brief update on the work of the Health, Wellbeing and Adult Social Care sub group who had met on 11th December 2018. A presentation at the meeting had been provided by Public Health on Winter Warmers.

Cllr. Lay also provided a brief update on the Health Champions Meeting which he had attended where issues discussed had included:

- ABC – Asset Based Community App
- Proposed closure of the Section 136 Suite at Harrogate Hospital

Detailed evaluation of the CAREVIEW App had been provided to the sub group and could be shared with all Members.

It was noted that the Joint Adults and Health sub group was to be held in the Civic Hall on Tuesday 19th March, invites would be sent to Members.

Cllr. Pat Latty informed the Committee that the Outer North West Youth Summit will take place on Friday 26th April 2019 at the Banqueting Suite in the Civic Hall. It was noted that this is the 4th such event that the Community Committee have held. Outer North West were the first Community Committee to hold a Youth Summit and other Community Committees have followed their lead. Members of the Outer North West were encouraged to attend the event.

It was noted that the funding round closes on Friday 8th March. Members were advised that the Youth Activities Fund workshop will take place on Friday 29th March 2019.

Minutes of the Community Forums were attached at Appendix 1 of the submitted reports for information.

RESOLVED – To:

- Note the work of the sub groups and areas partnership working since the last Community Committee meeting;
- Note the Community Forums updates
- Note the Public Health updates
- Note the updates from Christmas Lights Events
- Note the updates from Outer North West Community hubs
- Note the update from Leeds Clinical Commissioning Groups

45 **Dates, Times and Venues Report 2019/20**

The report of the City Solicitor requested Members consideration to agreeing the proposed Community Committee meeting schedule for the 2019/20 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

The proposed dates and times were set out at point 6 of the submitted report.

Members discussed the dates and times and suggested that the Community Committee meetings should be held in location across the Outer North West area.

RESOLVED -To agree the following dates, times, and venues:

- Monday 24th June 2019 at 1:30pm;
- Monday 23rd September 2019 at 1:30pm;
- Monday 2nd December 2019 at 1:30pm;
- Monday 2nd March 2020 at 1:30pm; and
- At different locations across the Outer North West Community Committee area.

46 **Late Item - Community Committee Appointment to Yeadon Town Hall CIC**

This report had been added to the agenda with permission of the Chair. Member Management Committee who consider appointments to Outside Bodies did not meet to discuss the appointment until 1st March 2019, after the publication of the Community Committee agenda.

The report of the City Solicitor requested the Outer North West Community Committee to consider and make an appointment to the board of Yeadon Town Hall CIC.

The report provided an overview of the main issues in relation to this appointment prior to its consideration at the Community Committee.

Cllr. Downes who had accepted the urgent appointment to the CIC in the period prior to this meeting, updated the Committee on the work of the CIC to date.

Members were informed that the appointment would be in accordance with the Outside Bodies Procedure Rules (4.10) and would be subject to annual change with this appointment running to the end of this municipal year, ending at the next Annual Council Meeting.

RESOLVED – To appoint Cllr Ryk Downes to the Yeadon Town Hall CIC for the municipal year 2018/19.

This page is intentionally left blank



Report of: Tony Cooke (Chief Officer Health Partnerships Team)

Report to: Outer North West Community Committee

Report author: Paul Bollom (Head of Leeds Plan, Health Partnerships Team), Catherine Sunter (Lead for Delivery Support Health Partnerships Team), Georgia Kaye (Project Officer Health Partnerships Team)

Date: 24th June 2019

To note

Leeds Health and Care Plan, Continuing the Conversation

Purpose of report

1. Provide the Community Committee with an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.
2. Provide a summary of progress made in implementing the emerging Local Care Partnerships (LCPs).
3. To outline the rationale for refreshing the Leeds Plan and progress made to date.
4. To provide Community Committees with the information required to appoint elected members to LCPs

1 What is the Leeds Health and Care Plan?

- 1.1 The Leeds Health and Care Plan (the plan) is the Leeds description of what it envisages health and care will look like in the future and how it will contribute to the delivery of the vision and outcomes of the Leeds Health and Wellbeing Strategy 2016-2021. The Leeds Health and Care Plan is guided by the vision that in 2021 Leeds will be a healthy and caring City for all ages where people who are the poorest improve their health the fastest. Implementation of the plan should take the Leeds Health and Care system some way towards achieving this vision.
- 1.2 It is also our 'place based plan for the West Yorkshire and Harrogate Integrated Care System (ICS).

- 1.3 Integrated Care System (ICS) are partnerships of health and care organisations (including the Ambulance Service, Community Healthcare providers, Clinical Commissioning Groups, Healthwatches, Hospital Trusts, Local Authorities, Mental Health Trusts and the Voluntary and Community Sector) that work collectively to plan health and care services on a larger footprint. West Yorkshire and Harrogate Health and Care Partnership is an ICS in development – meaning it has some limited responsibilities for system oversight, but no devolved responsibilities or budgets.
- 1.4 The NHS Five Year Forward View in 2016, described health and care planning across three levels. The approach starts with where people live – their neighbourhood or locality, in our context the Local Care Partnerships (LCPs). Secondly the approach uses the power of ‘place’, in our context Leeds, where Health and Care services can collaborate most effectively with many of the wider determinants of health such as housing, employment, environment and skills. It then recognises certain key service improvements may happen best working across a wider geography. The West Yorkshire and Harrogate Integrated Care System (ICS) supports the importance and primacy of the Leeds Health and Care Plan as one of six ‘place’ based plans within the overall geography.
- 1.5 The Leeds Health and Care Plan has been developed through extensive political engagement. An initial round of discussions in 2017, with ten community committees, involved presenting the case for change in our health and care system. These were led by local GPs and system leaders and presented local data on needs. The local conversations generated significant support and comment for the approach, which was captured and used to amend and refine the Leeds Health and Care Plan.
- 1.6 There has also been and continues to be significant engagement with the public on individual components of the Leeds Plan. In 2018/19 this has included consultation on:
- Ways of working better locally - A deliberative event was held in April 2018 with the public, patients and carers in Leeds about the new ways of local working to support us in developing our plans and priorities
 - The support that young parents need – reviewing maternity information for young parents (under 25) and information used will improve the way this group are referred into maternity services
 - People living with Frailty - understanding what matters to people living with frailty, those at the end of their life and their carers to support development of a tool that measures outcomes from a patient perspective ; and
 - Social Prescribing - understanding peoples experiences of Social Prescribing to support the development of a new service that meets peoples’ needs and preferences.
- 1.7 The Leeds Health and Care Plan works across three dimensions. The first captures principles, qualities and behaviours that have wide implications in how we all work with people. The second has been to work across four programmes to accelerate partnership working for specified projects. The third dimension has drawn together our collective resources that enable transformation (workforce, finance, digital, innovation, estates).

Leeds Health and Care Plan				
<i>By 2021, Leeds will be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest</i>				
<i>A plan that will improve health and wellbeing for all ages and for all of Leeds which will...</i>				
Protect the vulnerable and reduce inequalities	Improve quality and reduce inconsistency	Build a sustainable system within the reduced resources available		
<i>Our community health and care service providers, GPs, local authority, hospitals and commissioning organisations will work with citizens, elected members, volunteer, community and faith sector and our workforce to design solutions bottom up that...</i>				
Have citizens at the centre of all decisions and change the conversation around health and care				
Build on the strengths in ourselves, our families, carers and our community; working with people, actively listening to what matters most to people, with a focus on what's strong rather than what's wrong				
Invest more in prevention and early intervention, targeting those areas that will make the greatest impact for citizens				
Use neighbourhoods as a starting point to further integrate our health, social care and volunteer, community and faith sector around GP practices providing care closer to home and a rapid response in times of crisis				
Takes a holistic approach working with people to improve their physical, mental and social outcomes in everything we do				
Use the strength of our hospital in specialist care to support the sustainability of services for citizens of Leeds and wider across West Yorkshire				
What this means for me...	Prevention "Living a healthy life to keep myself well"	Self Management and Proactive Care "Health and care services working with me in my community"	Optimising Secondary Care "Go to a hospital only when I need to"	Urgent Care and Rapid Response "I get rapid help when needed to allow me to return to managing my own health in a planned way"

- 1.8 The four programmes of projects to accelerate partnership working referred to above are; prevention at scale; self-management and proactive care; optimising secondary care; and unplanned care and rapid response.
- 1.9 Achievements of the Leeds Health and Care Plan can be found in section 4 of this report and in appendix 4. However, to further build on this success and in recognition of the need to evolve and adapt to changes in the system, the strategic context for committing to a forward look and refresh of the Plan is compelling. Further detail on this is provided in section 5 of this report.

2 What are Local Care Partnerships?

- 2.1 Local Care Partnerships (LCPs) form the basis of Leeds' vision of locally integrated health, wellbeing and care based in communities. They will use a "bottom up" approach to improving health, wellbeing and care with a focus on priorities such as a better response to people living with frailty. LCPs are based on 18 geographies which aim to mirror natural communities, GP practice patient lists and existing relationships between GPs. Please see appendix 1 for the map of LCP areas.
- 2.2 As can be seen from this map, the LCPs that predominantly cover this Community Committee are Aire Valley and Otley.
- 2.3 Each LCP will use a multi-agency approach working with staff and local resources including those which impact on the wider determinants of health, such as housing or employment. LCPs are formative. They are aligned to existing 13 Neighbourhood Teams and emerging Primary Care Networks (PCNs) but will take time and resources to support their development and therefore will take a number of years to achieve their full potential.

- 2.4 Resource requirements for developing LCPs are being addressed by putting additional support in place. The need to develop neighbourhood models has been recognised within the Integrated Care System arrangements for West Yorkshire and Harrogate, and this has resulted in allocated funding to Leeds to progress its requirements. To date this has resulted in recruiting a Head of LCP Development and supporting team and includes a specific role to support voluntary sector inclusion and participation in LCPs.
- 2.5 In the recent ward member conversations there was overwhelming support for the LCP approach as a route to better outcomes through integrated working.
- 2.6 Reflecting the progress Leeds is making in establishing LCPs, developing outcomes for people living with frailty as a whole population and establishing linked data, Leeds was selected as one of four ‘leading edge’ sites to participate in a national 20 week Population Health Management programme. Having a population outcomes framework has brought together providers working across organisational boundaries to design approaches and achieve outcomes that matter most to people. 4 LCPs – Pudsey, Woodsely, Seacroft and Garforth have designed personalised interventions to support people living with frailty. 7 further LCPs (with an emphasis on the more deprived areas of Leeds) will start this work in September. Further information on the population health management approach can be found in appendix 2.
- 2.7 Through the NHS Long Term Plan, additional resources will be invested in a local approach through an initiative known nationally as Primary Care Networks (PCNs). PCNs will support better contracting, additional innovation funding and develop clearer roles to support our Leeds LCP approach.
- 2.8 LCPs will benefit from this and will support PCN development through bringing together leaders from statutory health and care services with third sector, housing, employment, planners, elected members and local people to deliver the ambition of the Leeds Health and Wellbeing Strategy.

3 Progress made in the last year

Engagement / Big Leeds Chat

- 3.1 A specific commitment made to both the Leeds Health and Wellbeing Board and the Community Committees in 2017 was ‘having citizens at the centre of all decisions and change the conversation around health and care’. This is one of the guiding principles of the Leeds Health and Care plan.
- 3.2 As part of this commitment The Big Leeds Chat, a new ‘one partnership, one city’ approach to engagement with citizens, took place on 11 October 2018 in Kirkgate Market. It is planned to be an annual event and the next Big Leeds Chat will be taking place on 7th November 2019.
- 3.3 The listening event focused on three questions: what do you love about Leeds, what do you do to keep yourself healthy and lastly what can we do to make Leeds the best city for health and wellbeing? This was followed, where appropriate, by detailed conversations between people and decision makers on the topics that mattered to people related to health and care in the city.
- 3.4 The principles of the Big Leeds Chat approach were:

Principle	Action
Go to where people are	The event took place at Leeds Kirkgate Market which has a footfall of over of 25,000 on a Thursday and brings together people from many different communities, geographic, socioeconomic and communities of interest from all over Leeds.

One health and care team	We asked people to imagine that we were working for a coordinated health and care system and therefore there was a no jargon, no lanyard approach and everyone wore yellow Big Leeds Chat t-shirts.
Senior decision makers	There was significant attendance from senior decision makers and policy makers. This meant that people could speak directly with people that make things happen as well as giving real insight to decision makers about their everyday lives and experiences.

3.5 Key themes raised during this event can be found in Appendix 3. Themes cover both health related issues and wider determinants of health, such as education and housing.

4 Progress made though the Leeds Plan

4.1 To date, through the strategic direction of the Leeds Health and Wellbeing Strategy, the Leeds Health and Care Plan has driven a number of successes that are to be celebrated. Some examples of where we are starting to see a difference locally include:

- 394 referrals to the National Diabetes Prevention Programme were made between April 18 and March 19. The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme.
- 3,385 Collaborative Care Support Planning (CCSP) appointments held between 1st April and 31st December 2018. CCSP facilitates a change in people's annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care.
- In the Aire Valley and Otley the cancer rate is significantly higher than Leeds and showing some recent large rises which are above CCG average rates for all 3 national screening programme, although there has been a slight fall in both breast and cervical screening uptake over the last few months.
- The cancer programme, has the objective to achieve the best in cancer care for the people of Leeds and the team are working with Aire Valley and Otley practices to develop a model for Community Cancer Support, building on a pilot project in this area called Cancer Care Review. This service will provide a point of contact upon diagnosis in community and access to cancer expertise and support when needed but ensure wider links with community organisations and support. The service also links back into secondary care if required.
- 50 GP referrals to the service One You Leeds between April 2018 and March 2019. One You Leeds is designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of 'improving the health of the poorest the fastest'.

We are not yet able to break down the local impact of as many city initiatives as we would like to, however appendix 4 details further successes which will benefit residents in the Community Committee area.

4.2 The broader successes include:

- A first plan for Leeds spanning the health and care system developed through significant co-production;
- An organic plan shaped by wide range of partners;
- Elected Member engagement as central to the changes;
- Developing a strong identity and thinking of Leeds as a place;
- Simple yet effective approach with better consistency in language and definition;
- Understanding that we have to operate within our means and refocus existing

resources to develop and implement change; and

- A governance framework that is being led by connections, relationships, trust and a collective ambition rather than processes and strict governance.
- A recognised cross cutting golden thread of the importance of 'working with' people

4.4 In terms of the overall practical impact of the plan, as a system, we are pleased to say that:

- Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.
- The work of the Best Start programme and Children and Young People's Plan has led to Leeds bucking the trend in child obesity rates among four and five year olds. Leeds is the only English City to achieve this. The drop in obesity has been seen primarily among the most disadvantaged areas in the city. In general obesity levels fell from 9.4% to 8.8% in reception age children with levels falling from 11.5% to 10.5% in the most deprived areas.
- This winter not a single patient was cared for in a non-designated area - this is where someone is being treated in a space that's not dedicated for patient care.

We also made significant strides this winter in reducing delayed transfers of care so that patients aren't staying longer than they need to within a hospital-based setting. This fits in with our 'Home First' ethos which means that people will be supported to remain or return quickly to their own beds, and their own home (including a care home if that is their usual place of residence) wherever possible.

5 Next Steps

- 5.1 The Leeds Health and Care Plan is making a significant contribution towards achieving our Health and Wellbeing Strategy. To build on this success and in recognition of the need to evolve to adapt to changes in Leeds, the strategic context for committing to a forward look and refresh of the Plan is compelling for the following reasons:
- **Progress achieved** - Aspects of the current Leeds Plan have been completed therefore some actions may no longer need to be included, or alternatively through delivery have become embedded as business as usual.
 - **Local context** - The emerging headlines from our Joint Strategic Assessment (JSA) which looks at the current and future health and care needs of a population, highlights the need for a continuing and expanded focus on the wider determinants of health and challenge to reduce health inequalities in Leeds. There are significant emergent changes in need, particularly in our deprived communities that require support.
 - **National and regional context** - The NHS Long Term Plan, published in January 2019 states that all regional Integrated Care Systems (ICS), such the West Yorkshire and Harrogate Health and Care Partnership (WY&H Partnership) that Leeds is part of, will have a central role going forward. Since the majority of the work of the WY&H Partnership will be in the health and care plans from each place (Bradford District and Craven, Calderdale, Harrogate, Kirklees, Leeds, Wakefield) the refreshed Leeds Plan will be a key component of this.
- 5.2 The previous conversations at Community Committees in 2017 significantly influenced and directed the Leeds Plan. Similarly, we invite to board to consider the local implications and comment on local priorities to shape the future of the Leeds Health and Care Plan.

6 Appointing elected members to Local Care Partnerships

- 6.1 We have had significant engagement with elected members to date on Local Care Partnerships through a range of routes including:
- Discussions at Community Committees in 2017 and 2018
 - Ward level health and care conversations with elected members
 - Citywide Health, Wellbeing and Adults Community Committee Champions meeting

Through these engagements elected members fed back the following:

- Overwhelming support for the Local Care Partnerships approach as a route to better outcomes through integrated working by not only health and care partners, but those that impact on the wider determinants of health and wellbeing (e.g. Housing).
- Elected members have valuable knowledge and intelligence of the area they represent and the importance of a democratic link between Local Care Partnerships and Community Committees.

6.2 In order to deliver on the feedback we have received, elected member appointments to LCPs have been delegated to Community Committees by Member Management Committee in a similar way to Housing Advisory Panels/Clusters. As a result, work has occurred to map LCPs to Community Committees (see Appendix 1 – LCP 2019 footprints and Community Committee boundaries) and a detailed population analysis of local residents (see Appendix 5).

Based on this analysis, it is recommended that Outer North West Community Committee:

- Appoints 1 elected members to Aire Valley and Otley LCPs based on the suggested alignment outlined in the table below (or more subject to its discretion).

Community Committee	Suggested number of LCP appointments	Names of LCP appointed to
Inner North West	2	1 Holt Park LCP & Woodsley LCP <i>(both LCPs meet jointly)</i> 1 Leeds Student Medical Practice
Inner East	2	1 Seacroft LCP <i>(meetings occur jointly with Crossgates LCP)</i> 1 Harehills LCP & Burmantofts and Richmond Hill LCP <i>(meets jointly as HATCH LCP which includes Chapeltown LCP)</i>
Outer North West	1	1 Aire Valley LCP & Otley LCP <i>(Both LCPs meet jointly)</i>
Outer South	2	1 Garforth/Kippax/Rothwell LCP 1 Morley LCP
Inner South	1	1 Middleton LCP & Beeston LCP <i>(both LCPs meet jointly)</i>
Outer East	2	1 Garforth/Kippax/Rothwell LCP 1 Crossgates <i>(meetings occur jointly with Seacroft LCP)</i>
Inner North East	2	1 Central LCP (includes Meanwood and Moortown) 1 Chapeltown LCP <i>(meets jointly as HATCH LCP which includes Harehills LCP & Burmantofts and Richmond Hill LCP)</i>
Inner West	1	1 Armley LCP
Outer West	1	1 Pudsey LCP (includes Bramley)
Outer North East	1	1 Wetherby LCP

7 Role of elected members on Local Care Partnerships

7.1 Elected members' roles in LCPs will develop as LCPs mature, but will include helping to shape and influence local health and care services to address local needs in addition to achieving citywide priorities. It is envisaged that elected members may use their local knowledge and wider links and influence to impact the wider determinants of health. It is expected that:

- Frequency of formal partnership meetings will be at least once a quarter. Each LCP is unique and may meet more frequently with elected members having the opportunity to be more actively involved in shaping them as they develop.
- The appointed elected member(s) continue to strengthen the relationship between Community Committees and Local Care Partnerships as part of an ongoing broader conversation about health and wellbeing within each locality.

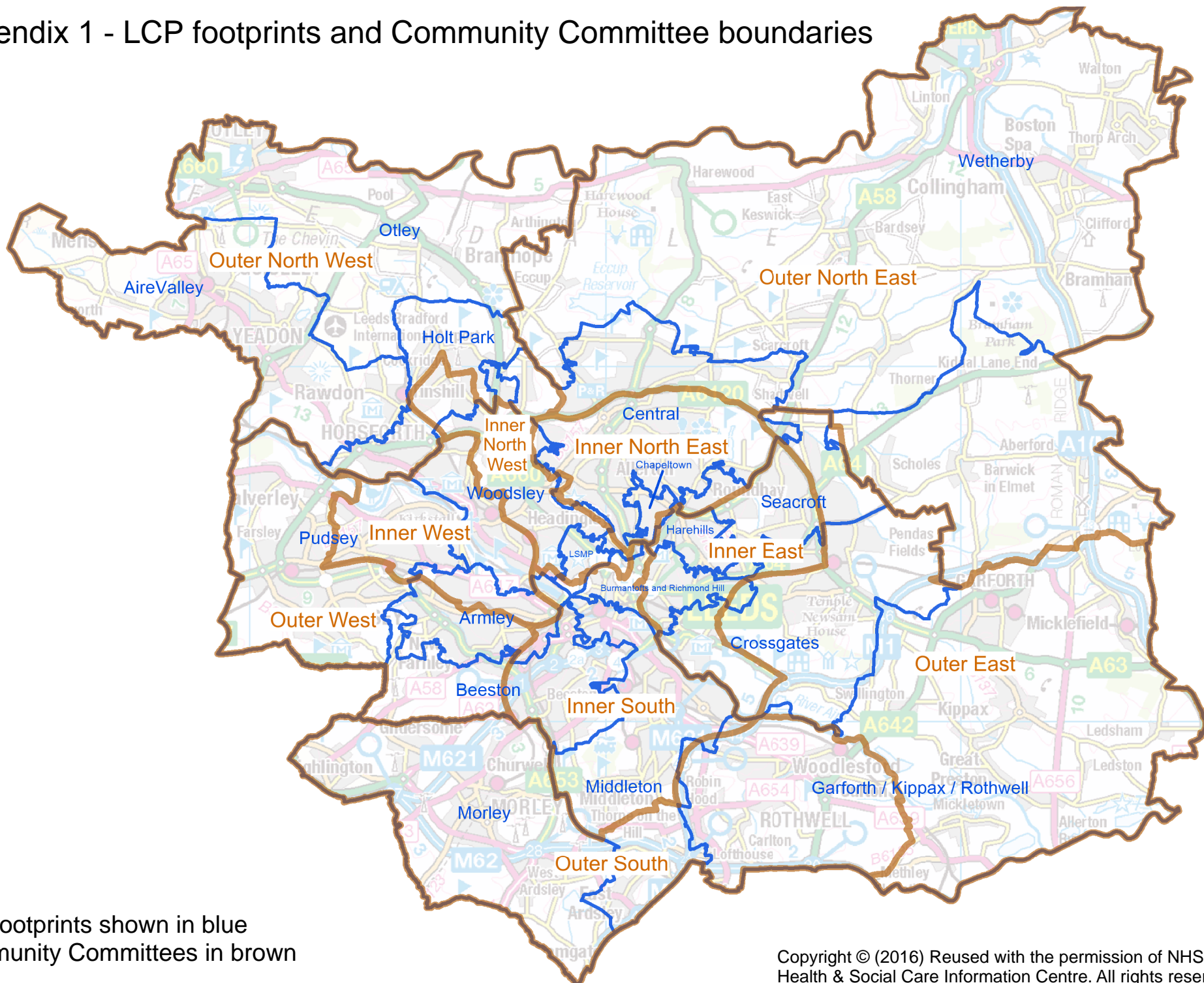
After appointment support will be given to elected members to create initial engagement with LCP's, this will begin with, and learn from, areas where LCP working is most mature.

Recommendations

The Community Committee is asked to:

- a) Note the overall progress in delivery of the Leeds Health and Care Plan;
- b) Discuss and agree the approach to elected member appointment on LCPs
- c) Consider the local priorities to inform the refresh of the Leeds Health and Care Plan

Appendix 1 - LCP footprints and Community Committee boundaries



LCP footprints shown in blue
Community Committees in brown

Leeds Health and Wellbeing Strategy

Leeds wants to be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest'. We believe that using a **Population Health Management** approach will be a key mechanism to enable us to achieve this commitment.



What is Population Health Management?

Population Health Management (PHM) is founded on a collective understanding, across organisations, of the needs and behaviours of the defined population they are responsible for. It uses data to understand where the greatest opportunities to improve health outcomes, value and patient experience can be made; and then using available resources to plan, design and deliver care solutions to achieve better outcomes for the defined population.

PHM is a data driven approach which focuses resources on preventative and proactive care.

What is happening in Leeds?

Reflecting the significant progress Leeds has made in establishing Local Care Partnerships, developing outcomes for people living with frailty and establishing linked data, Leeds has been selected as one of four 'leading edge' sites to participate in a national 20 week Population Health Management programme which will run from January to May 2019.

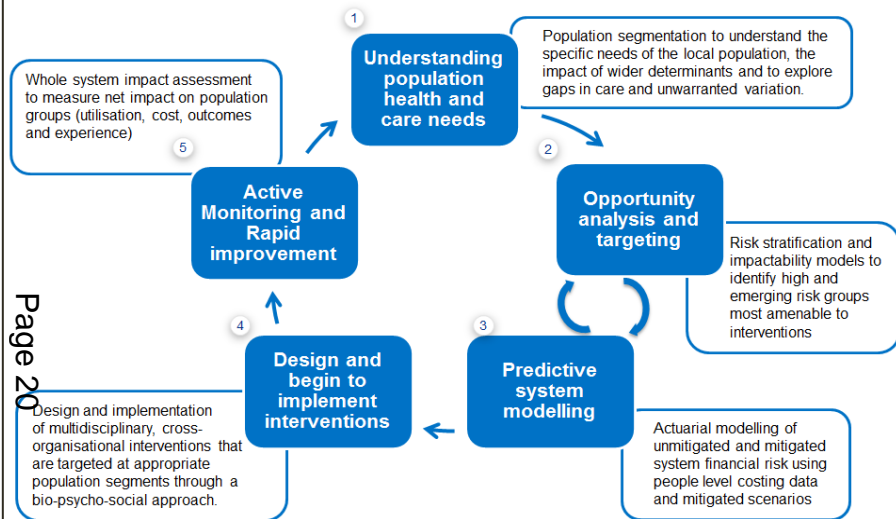
The programme is being delivered by NHS England and their partner Optum Alliance who are providing dedicated expertise. The programme will focus on progressing a PHM approach to improve outcomes for people living with frailty.



What are the aims of the PHM development programme in Leeds?

1. Changes in care delivery to achieve demonstrably better outcomes and experience for people:
2. Advancing the system's PHM infrastructure and enabling future use of PHM cycle:

PHM Cycle: Intelligence-led Care Design The Engine of Change for the Programme



Page 20

Programme Structure

Programme leadership team (with support and guidance from System Executive team in PEG)

- **Tim Ryley**, PEG Executive Sponsor (Chief Executive, NHS Leeds CCG)
- **Dr Chris Mills**, Clinical Lead (GP and Chair of Leeds GP Confederation)
- **Gina Davy**, Co-Workstream Lead (Head of Programme Delivery, System Integration, NHS Leeds CCG)
- **Lucy Jackson**, Co-Workstream Lead (Consultant in PH/Chief Officer Adults and Health, Leeds City Council)
- **Frank Wood**, Analytics Lead (Chief Analyst – Portfolio Lead for Public Health and Health Intelligence, Health and Care Hub, Leeds City Council / NHS Leeds CCG)
- **Caroline Baria**, Adult Social Care (Deputy Director, Integrated Commissioning, Adults & Health Directorate, Leeds City Council)
- **Joanne France**, Project Manager (System Integration, NHS Leeds CCG)

PHM Executive: Clinical Strategy Group for Frailty

Activities include:

- Practical support from Optum clinical and population health team on care redesign

Outputs include:

- Identification of local opportunities
- Development of targeted interventions and implementation
- Construction of measures to test and evaluate interventions' success
- Learning and sharing best practice

Design to Action Team: 4 Local Care Partnerships

Activities include:

- Assessment & implementation of interventions to change care delivery for local populations

Outputs include:

- Team of system change agents work to support delivery of PHM interventions on the front line
- Analyse local data and evaluate opportunities for intervention
- Design and implement local initiatives to change frontline care delivery in Leeds

Business Intelligence Team: System BI & Finance Leads

Activities include:

- Practical support from Optum actuaries and population health analytics SMEs

Outputs include:

- Localised population health insight report
- Case for change for identified opportunities
- Balanced outcomes framework
- System model

Selecting the four Local Care Partnerships

The four LCPs participating in the PHM programme were identified by assessing:

- Maturity of relationships
- Frailty identified as a priority
- Interest and willingness to participate in the programme

The final list of four LCPs were then selected on the basis of:

- Deprivation of LCP area
- Prevalence of frailty

The four LCPs participating in the initial 20 weeks pilot are:

1. Pudsey
2. Woodsley
3. Seacroft
4. Garforth, Kippax & Rothwell



Appendix 3 – Big Leeds Chat Key Themes

Theme	Key Points
Diet	People told us that their diet is an important part of keeping healthy. Almost a third of the people we spoke to told us that they keep themselves healthy by eating well. For some people this was about cooking fresh food at home, for others it was about eating less and reducing the amount of alcohol they drink.
Exercise	Keeping fit and active was identified by many people as important. Walking, running and gardening are seen by many people as an easy and cheap way to keep fit and healthy. People also told us that activities such as going to the gym, cycling and yoga help them to keep themselves healthy.
No time for self-care	Some people also told us that a lack of time and motivation makes it difficult to take part in healthy activities. Poor health was another reason why people find it harder to get involved in healthy activities.
Cost	45 people told us that leisure facilities are too expensive and that free or affordable activities would encourage more people to stay fit and active. Some people also said that it was too expensive to buy healthy food and that public transport was not affordable.
Transport	21 people told us that they would like to see public transport improved by providing better bus routes, cheaper fares and a more reliable service. Many people also raised concerns about congestion in the city and suggested that less cars in the city centre and more pedestrian areas would make Leeds a better city for health and wellbeing.
Information	Some people told us that information about healthy activities in the city should be easier to find. People also want more information about how to self-care and stay healthy.
Environment	People told us that the environment they lived in was important to them and that they want more green spaces nearby. Some people raised concerns about smoking and asked for more smoke free areas in Leeds.
Healthcare	Many people are happy with the health services they receive in Leeds, but some people are unhappy with access to specialist services and waiting times (especially for GP surgery appointments). Many people told us that they want better mental health services in the city with improved access to counselling and shorter waiting lists.

Education	Some people told us that they would like to see local schools being more involved in promoting health and wellbeing with young people and parents.
Employment	Some people told us that they feel that there are not enough jobs in Leeds and that more should be done to create employment opportunities.
Housing	Some people told us that they want better housing in Leeds, especially for deprived communities and the homeless.



Appendix 4 – Leeds Plan Successes

Prevention at scale – “Living a healthy life to keep myself well”

Progress is being made to reduce the future burdens on the NHS and social care resources. Focus includes:

- Ensuring people who live healthy lives continue to do so
- Increasing the number of people who are prompted and supported to change unhealthy behaviours to enable them to live healthy lives;
- Ensuring our future generations are born healthy and enjoy healthy living as the norm

Recent successes under this programme include:

Project and Description	Successes
<p>Better Together</p> <p>The programme focusses on the issues that lead to poor health, such as social isolation, and use a community development approach to work with individuals, groups and communities to help them improve their situation and live longer, healthier lives.</p>	<p>Outreach work has engaged over 18,000 people from the 10% most deprived communities into community groups and programmes to improve general health and wellbeing.</p>
<p>‘One You Leeds’ (OYL)</p> <p>OYL is designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of ‘improving the health of the poorest the fastest’. There is a specific aim around increasing access by specific target populations (eg. people living in deprived Leeds, people at risk of long term conditions, pregnant women and emerging migrant populations).</p>	<p>OYL continues to achieve high levels of referrals into the service.</p> <p>In the Outer North West Community Committee area there were 50 GP referrals to the service One You Leeds between April 2018 and March 2019.</p>
<p>Alcohol Programme</p> <p>This programme aims to continue to reduce harm from alcohol through:</p> <ul style="list-style-type: none"> • promoting safe alcohol consumption as the norm • reducing access to alcohol by young people and providing; and • promoting alternative routes to behaviour change for those people who would prefer to self-help. 	<p>There has been a significant amount of activity over the last year aimed at alcohol awareness, including;</p> <p>Alcohol awareness week held from 19 to 25 November which saw significant alcohol related health promotion.</p> <p>The ‘No Regrets’ campaign, an online responsible drinking campaign aimed at 18-25 year olds.</p> <p>Forward Leeds holding a series of events across the city, where people were able to make positive pledges to change their drinking behaviour.</p>



	<p>There has also been a focus on secondary prevention for people who may be attending health services for a condition and present an opportunity to discuss smoking and alcohol use. For example, the Nursing Specialist Assessment 'e-form' is now live on all inpatient wards throughout Leeds Teaching Hospitals NHS Trust (LTHT). This means alcohol and tobacco screening is now being undertaken as part of every inpatient's admission into the hospital as they come onto the wards.</p>
<p>Tobacco Programme</p> <p>This programme aims to continue to reduce the harm from tobacco through promoting smoke free as the norm, reducing access to tobacco by young people and providing and promoting alternative routes to behaviour change for those people who would prefer to self-help.</p>	<p>Smoking prevalence across the city is now at an all-time low of 16.7%. Progress continues to be made towards the aim to create a smoke free generation, with over 35,000 less smokers in Leeds than there were in 2011. Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.</p>
<p>Best Start</p> <p>The programme has a key aim to give every child the best start in life, specifically the crucial period from conception to the age of 2.</p>	<p>Food and activity for a Healthy Pregnancy sessions have been made available for pregnant women with a BMI over 25 (and their partners). The sessions use the HENRY strengths based approach – building on participant's current knowledge and begins with an activity looking at what they think a healthy pregnancy looks like.</p> <p>The work of the Best Start programme has led to Leeds being the first city in the UK to report a drop in childhood obesity.</p> <p>There is also a lot of ongoing work with the maternity voices group, ongoing engagement with young people and their families. There has been a focus on mental health, and support for breastfeeding.</p>



Self-Management and Proactive Care - “Health and care services working with me in my community”

This programme vision is that

In 5 years time people will be able to confidently manage their own health and wellbeing and services will be delivered in a way that identifies and addresses need earlier. Self-Management and Proactive Care will be embedded into every relevant pathway across Leeds?’

We are achieving this by:

- Put in place accessible, appropriate opportunities for support so that people have the knowledge, skills and confidence to live well with their long term condition
- Equip staff with the knowledge, skills and confidence to support someone with managing their long term condition
- Ensure the systems and process support a person centred collaborative approach to long term condition management
- Improved Early Identification of symptoms and conditions
- Improved Management of people with diseases
- Improved support for people at the end of their life

Recent successes under this programme include:

Project and Description	Success
<p>Better conversations</p> <p>Better conversations is a culture change programme moving the conversation between worker and citizen from a paternalistic dynamic where the worker is viewed as the ‘expert’ and has a role to ‘fix’ the citizen, towards an equal partnership where the worker looks to enable the citizen</p>	<p>To date 48 skills days have been developed overall, with over 700 attendees from 52 different health and care organisations across the city including both the statutory and third sector.</p> <p>Specific skills sessions have taken place for Seacroft and Crossgates LCPs and a session will be taking place with Pudsey LCP in June with a view to potentially rolling sessions out across all LCPs to ensure that focused localities develop skills together at the same time.</p> <p>89% of attendees agreed or strongly agreed that they will use the skills practiced in their role.</p>
<p>The Diabetes Structured Education Programme</p> <p>To improve uptake for Type 2 Diabetes education courses with an emphasis on targeted groups (men over 40 and BME) with the overall outcome that people feel well supported and confident to manage their condition.</p>	<p>In the last quarter of 2018 there have been 347 referrals into the Diabetes Structured Education Programme.</p> <p>Diabetes education sessions have increased from 33 to 125 per annum.</p>



<p>Self-Management support is now part of the ICS Universal Personalised care plan programme as detailed by NHS England (NHSE).</p>	<p>The percentage of people reporting an improved confidence to manage their condition after the course is sustained at 100%.</p> <p>Representation in those attending of the targeted groups for the programme remain strong – men over 40 years (52%), proportion of attendees from deprived areas (62%) and people from BAME groups (51%).</p>
<p>National Diabetes Prevention Programme (NNDP)</p> <p>The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme. The intervention consists of improved diet, weight loss and increased physical activity.</p> <p>Self-Management support is now part of the ICS Universal Personalised care plan as detailed by NHSE</p>	<p>Between April 1 2018 and March 31 2019 5,542 people have been referred for the National Diabetes Prevention Programme (NNDP).</p> <p>In the Outer North West Community Committee area, 394 referrals to the NDPP Programme were made between April 18 and March 19.</p>
<p>Breathe Easy</p> <p>The project aims to develop an integrated network of respiratory peer support groups in Leeds which will result in higher quality and more consistency in terms of how patients with COPD manage their condition.</p>	<p>The 10 Breathe Easy groups in Leeds are in a position of sustainability. The groups are located in Bramley, Middleton, Gipton, Hunslet, Yeadon, Beeston, Allerton Bywater, Harehills, Richmond Hill and Osmondthorpe.</p> <p>All groups are now operating from low/no cost venues and the numbers attending are growing.</p> <p>This project has led to a wider programme of developing peer support networks with people with long term conditions.</p>
<p>Collaborative Care Support Planning (CCSP)</p> <p>CCSP facilitates a change in people’s annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care. The results forms a collaborative discussion between professional and person, focusing on “what is important to the person” enabling person</p>	<p>There have been 85,859 CCSP Annual reviews performed in Leeds between April 1st 2018 and March 31st 2019. This programme is part of the ICS Universal Personalised care plan programme as detailed by NHSE. Leeds has been recognised by the ICS and NHSE as meeting the quality markers for personalised care planning.</p>



centered goals to be agreed to support people to self-manage their condition.

In the Outer North West Community Committee area, there were 3,385 CCSP appointments held between 1st April and 31st December 2018

Social Prescribing

Social Prescribing offers activity, social and cultural interventions in communities as an alternative to or adjunct to medical interventions.

Social Prescribing is also now part of the ICS Universal Personalised care plan programme as detailed by NHSE

There has been 3749 referrals to the Social Prescribing service. The city is on track to meet the target of 5,000 referrals for the year. Following reprocurement by the CCG there will now be one provider (a consortia) covering the whole of the city, and ensuring that all LCPs have social prescribers.

Virtual Respiratory Ward

Leeds Community Healthcare NHS Trust's virtual respiratory ward was expanded to cover Armley to help patients with long-standing respiratory conditions.

The virtual respiratory ward is designed to help those with Chronic Obstructive Respiratory Disease (COPD) exacerbations avoid being admitted to hospital and support earlier discharges for those that have been admitted. COPD can be caused by a number of things including smoking and genetics.

Frailty Unit

A multi-disciplinary team work on the unit providing medical and holistic care for patients over the age of 80, or from 65 if they have particular frailty needs.

Emergency departments can be really busy and noisy with lots going on. This can be really difficult for older patients while they are waiting, particularly if they are frail and may have dementia. The Frailty Unit is set away from the main emergency department, so it's a lot quieter and a much better environment for our older patients to be while they're being assessed.

The latest available figures (November 2018) show that the frailty unit at St James's Hospital has prevented 951 admissions in nine months, around 1902 bed days.



Optimising Secondary Care - “Go to a hospital only when I need to”

Progress is being made with activities with focus to:

- Improve the ways in which we test for cancer, provide treatment and offer support to people after they have had a cancer diagnosis.
- Ensure people will not stay in hospital longer than they need
- Reduce the visits people need to take to hospital before and after treatment
- Have a system that supports people with mental illness requiring secondary care interventions in the most appropriate setting.
- Ensure people will get the medicines that are the best value for them and the city

Recent successes under this programme include:

Project and Description	Successes
<p>Cancer Programme</p> <p>The objective of the programme is to achieve the best in cancer care for the people of Leeds.</p> <p>The programme is centred around four areas of focus:</p> <ul style="list-style-type: none"> • Prevention awareness and screening • Early diagnosis • Living with and beyond cancer • High quality modern services 	<p>713 additional people have completed a bowel screening test since April 2018 after being contacted by practice champions.</p> <p>The Accelerate Coordinate Evaluate (ACE) pilot pathway is for patients with non-specific but concerning symptoms has now been mainstreamed and the 1000th patient has just recently been referred on this pathway. Early evaluation indicates ACE provides faster diagnosis and clarity to patients and physicians, improves diagnostic findings of other significant but non-cancer conditions and as equally or more cost effective than previous approaches.</p> <p>In the Aire Valley and Otley the cancer rate is significantly higher than Leeds and showing some recent large rises which are above CCG average rates for all 3 national screening programme, although there has been a slight fall in both breast and cervical screening uptake over the last few months. The team are working with Aire Valley and Otley practices to develop a model for Community Cancer Support, building on a pilot project in this area called Cancer Care Review. This service will provide a point of contact upon diagnosis in community and access to cancer expertise and support when needed but ensure wider links with community organisations and support. The service also links back into secondary care if required.</p>
<p>Care Navigation</p> <p>Leeds and York NHS Partnership Foundation Trust (LYPFT) have appointed a nurse to a Care Navigator role based at</p>	<p>The role has become a valued member of the LTHT Operational Discharge Group,</p>



<p>The Mount. She attends operational delayed discharge forums at Leeds Teaching Hospital Trust (LTHT) as well as The Mount in order to co-ordinate arrangements for people with complex needs in dementia, regardless of hospital setting.</p>	<p>ensuring people are referred to the LYPFT Enhanced Care Homes Team. The role works in partnership with commissioners to invite interested providers to discuss individual needs, develop the care home market and support individuals to leave hospital.</p>
<p>Enhanced Care Home Team</p> <p>The initiative aims to reduce avoidable delays that older people with complex dementia needs face when being placed from hospital beds to suitable long-term care home placement. They do this through proactively pursuing care home placement options as well as then providing care homes with rapid access to intensive short term input/care.</p>	<p>Between July and December 2018, successfully placed 42 service users to care homes who otherwise would have been in hospital for longer.</p> <p>There are a number examples of supporting care homes in admission avoidance.</p> <p>This service has now received recurrent funding.</p>
<p>Medicines and Consumables</p> <p>The objective of this programme is for patients to receive the medicines that are the best value for them and for Leeds.</p>	<p>Significant progress has been made in making the best use of the Leeds pound whilst improving service in the following areas;</p> <ul style="list-style-type: none"> ○ Stoma care ○ Oral nutritional supplements ○ Silk Garments ○ Wound Dressings

Urgent Care and Rapid Response - “I get rapid help when needed to allow me to return to managing my own health in a planned way”

Progress is being made with activities to:

- Review the ways that people currently access urgent health and social care services including the range of single points of access.
- Look at where and how people’s needs are assessed and how emergency care planning is delivered (including end of life) with the aim to join up services, focus on the needs of people and where possible maintain their independence.
- Make sure that when people require urgent care, their journey through urgent care services is smooth and that services can respond to increases in demand.
- Change the way we organise services by connecting all urgent health and care services together to meet the mental, physical and social needs of people to help ensure people are using the right services at the right time.

Recent successes under this programme include:



Project and Description	Successes
<p>Urgent Treatment Centres (UTC)</p> <p>This programme will develop UTCs across the city. UTC's offer urgent primary care, both for minor injury and minor illness. The proposal is to develop five UTC's in Leeds. Three UTC's will be in the community (St Georges, Middleton, Wharfedale, Otley and potentially in Seacroft) and two will be co-located at the A&E departments (St James University Hospital and Leeds General Infirmary)</p>	<p>The St Georges Centre in Middleton, South Leeds was formally designated as an UTC in December 2018 by NHS England. This means it meets the national mandate as set out by NHS England. A formal 12 week public engagement programme which sought views on the proposals for UTC's in Leeds has recently been undertaken-analysis is underway during May 2019.</p> <p>The development of Urgent Treatment Centres are underway at the Wharfedale site and at St James's Hospital.</p> <p>Further information on Urgent Treatment Centres will be coming to the next round of Community Committees</p>
<p>Clinical Assessment Service (CAS)</p> <p>This project aims to provide a Clinical Assessment Service for the Leeds population. People who ring NHS 111 will receive a clinical assessment over the telephone, reducing the number of people who need to receive a face to face appointment.</p> <p>The ambition is for all single points of access to link into the CAS, and for the CAS to book appointments into services when a face to face appointment is required. This will standardise and simplify access into health and care services</p>	<p>The 6 month pilot has been evaluated. Findings show that 50% of all calls to the Leeds CAS were dealt with over the phone.</p> <p>The learning from the pilot is helping to inform how the service can expand for Phase 2. The scope for Phase 2 (2019/20) is currently being determined.</p>
<p>High Intensity Users Project</p> <p>The service provides tailored support to people who attend A&E frequently to address underlying social, medical and mental health issues.</p>	<p>Those that use the service for three or more months have been found to have better experiences and outcomes – being supported to access the services they most need rather than A&E.</p> <p>Emergency Department attendances and ambulance conveyances were reduced by</p>



	<p>53% over the 12 months for the 72 people the service worked with in the last year.</p> <p>This service is ongoing.</p>
<p>Yorkshire Ambulance Service (YAS)</p> <p>YAS are now able to refer patients directly into the Leeds Frailty Unit at St James's hospital. This means that ambulance staff can assess patients they are called to attend to with a 'frailty score' and determine if they may be best supported in a specialist unit that supports people with similar conditions. This means patients may bypass a potentially delaying and stressful period in the hospital Emergency Department.</p>	<p>The project allows ambulances to take people straight to the most appropriate place for their care giving them the best chance of avoiding admission.</p> <p>In the first 15 days 18 people benefitted from this pathway.</p>

Collective resource areas that enable transformation

Estates successes include:

- Closer working with Planning on ensuring sustainable community health provision in light of housing growth (actual and target figures in the Site Allocations Plan)
- Focused work on priority neighbourhoods, linking closely with the Neighbourhood Improvement programme and Localities team.

Digital successes include:

- Introduced some significant shared IT services between LCC, CCG, LCH and GP Practices
- Added Children's data in to the Leeds Care Record
- Introduced a new way of sharing child protection information between urgent and emergency care services and social care
- Increased the number of GP Practices taking appointment bookings directly from the 111 service

Workforce successes include:

- 130 people from Lincoln Green attended recruitment events held in the local community in April. All attendees signed up for courses or interviews and 3 nurses from overseas are joining Leeds Teaching Hospitals Trust.
- 300 of the Leeds 'One Workforce' have already attended the System Leadership Programme which has the objective of growing a connected community, who have people of Leeds at the heart of everything we do.
- The first Leeds wide Health and Care Careers and Recruitment Event held on 14 May 2019.

Community Committee	LCP Footprint	Most deprived 5th of Leeds	2nd most	mid	2nd least	Least deprived 5th of Leeds	Grand Total
Inner North West	Armley	104					104
	Beeston	585					585
	Burmantofts & Richmond Hill	717	5,219	1,241			7,177
	Central		1,987		974		2,961
	Holt Park		4,826	4,161	292		9,279
	LSMP		8,177	20,634			28,811
	Middleton			273			273
	Woodsley			6,410	27,749	8,243	11,429
Inner East	Burmantofts & Richmond Hill	18,219	5,027				23,246
	Chapeltown	2,109					2,109
	Crossgates	1,780	6,392				8,172
	Harehills	36,490					36,490
	Seacroft	27,187					27,187
Outer North West	Aire Valley		5,942		13,295	23,818	43,055
	Central					3,029	3,029
	Holt Park		1,714	1,003	14,278	6,559	23,554
	Otley				6,367	15,224	21,591
	Wetherby					38	38
	Woodsley					1,672	1,672
Outer South	Beeston			144			144
	Garforth/Kippax/Rothwell			19,395	7,816		27,211
	Middleton		2	8,384			8,386
	Morley		15,213	3,315	30,981	6,501	56,010
Inner South	Armley	1	68				69
	Beeston	22,019	18,104	105			40,228
	Burmantofts & Richmond Hill	1,869		670			2,539
	LSMP			300			300
	Middleton	19,377	23,405	4,000			46,782
Outer East	Burmantofts & Richmond Hill	1,672	153				1,825
	Central			1,652			1,652
	Crossgates	5,363	1,946		17,030	6,096	30,435
	Garforth/Kippax/Rothwell			3,205	26,130	8,267	37,602
	Seacroft	2	7,508	6,660			14,170
Inner North East	Central	11,973	47	16,833	18,618	15,081	62,552
	Chapeltown	7,847					7,847
	Harehills	634					634
	Seacroft			7,694			7,694
	Woodsley		611	1,141		763	2,515
Inner West	Armley	7,984	4,954				12,938
	Bramley		17,628	1,352			18,980
	Pudsey	6,209	1,469	9,155			16,833
	Woodsley	1,908	17,626	8,182		599	28,315
Outer West	Armley	1,001	6,081	3,097			10,179
	Beeston			2,513			2,513
	Bramley	5,215	6,530	1,489			13,234
	Pudsey	126	7,855	25,269	6,217	8,372	47,839
Outer North East	Central		6,818		1,653	16,278	24,749
	Garforth/Kippax/Rothwell					6,701	6,701
	Seacroft		4				4
	Wetherby				6,192	26,692	32,884
Grand Total		180,391	181,716	179,616	158,086	157,119	856,928



Report of: City Solicitor

Report to: Outer North West Community Committee, [Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon]

Report author: Debbie Oldham

Date: Monday 24th June 2019

For decision

Community Committee Appointments 2019/2020

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Wadsworth as Chair of the Community Committee for 2019/20 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Noting Appointment of Community Committee Chair for 2019/20**
2. Members are invited to note the appointment of Councillor Wadsworth as Chair of the Community Committee for 2019/20, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:

11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.

12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2019/2020**

19. This year there are four appointments which are due for review/determination in relation to the following organisations:-

- Bramhope Youth Development Trust
- Horsforth Live at Home Scheme
- Rawdon And Laneshaw Bridge Trust
- Yeadon Town Hall CIC

Appendix 1 notes the previous appointment

Local Housing Advisory Panels

20. As was the case in 2018/19, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

21. **Community Committee 'Champions'**

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:
- **Environment & Community Safety**
 - **Children's Services**
 - **Employment, Skills and Welfare**
 - **Health, Wellbeing and Adult Social Care**
 - **Transport**
24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
25. **Corporate Parenting Board**
26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2019/20 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate.

Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

31. **Children’s Services Cluster Partnerships**

32. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).

35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.

37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2019/20 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Horsforth	1	Horsforth	D Collins
ESNW	1	Adel & Wharfedale	B Flynn

Aireborough	2	Guiseley & Rawdon / Otley and Yeadon	P Latty & S Lay
Otley / Pool/ Bramhope	2	Adel & Wharfedale / Otley & Yeadon	B Anderson & S Lay

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and the Best Council Plan's 'Best City Priorities'.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board. (Further Members can be involved in the Corporate Parenting Board, should they wish – please see section 30 for further details).

41. The Committee is also invited to note the appointment of Councillor Wadsworth, as Chair of the Community Committee for the duration of 2019/20, as agreed at the recent Annual Meeting of Council.

Background information

- None

This page is intentionally left blank

Community Committee Appointments to Outside Bodies (North West Outer)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Last App'mnt	Group	Address	Telephone
Bramhope Youth Development Trust	Yes	1	Jun-19	1	Billy Flynn	Y	Annual	Jun-18	Conservative	Bramhope Youth Development Trust, 10 Wholerise Croft Bramhope, Leeds, LS16 9JZ - think these have	0113 284 3645/012745 54169
Horsforth Live At Home Scheme	Yes	1	Jun-19	1	Dawn Collins	Y	Annual	Jun-18	Conservative	Horsforth Live at Home Scheme Central Methodist Church, Town Street, Horsforth, Leeds, LS18 4AH	0113 259 1511
Prince Henry's Grammar School - Foundation Governors	Yes	1	Jun-20	1	Ryk Downes	Y	3 Years	Jun-17	Liberal Democrat	Mrs P Beck 107 Weston Lane, Otley, Leeds, LS21 2BF	01943 462283
Yeadon Town Hall CIC		1	Jun-19	1	Ryk Downes	Y	Annual	Mar-19	Liberal Democrat	Jamie Hudson Yeadon Town Hall High Street Yeadon LS19 7PP	
Rawdon And Laneshaw Bridge Trust	Yes	1	Jun-19	1	J Shemilt	Y	3 years	Sep-17	Conservative	Rawdon and Laneshaw Bridge Trust, High Mead, Layton Road, Leeds, LS19	Check in files for 201617 for letters to this outside
Local Housing Advisory Panel(s) - Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda		4	Jun-19	4	C Anderson	Y	Annual	Jun-18	Conservative		
					S Lay	Y	Annual		Lib Dem		
					P Wadsworth	Y	Annual		Conservative		
					D Collins	Y	Annual		Conservative		
Childrens Service Clusters - H/forth		6	Jun-18	1	D Collins	Y	Annual		Conservative		
Childrens Service Clusters - ESNW			Jun-18	1	B Flynn	Y	Annual		Conservative		
Childrens Service Clusters - Aireborough			Jun-18	2	P Latty and R Downes	Y	Annual		Con/Lib		
Childrens Service Clusters - Otley/Pool/Bramhope			Jun-18	2	B Anderson and S Lay	Y	Annual		Con/Lib		

Number of places	14	14	
Places held pending review	14		
Places currently filled beyond June 19	1		
Number of places to fill	13		
Number of Members in the Committee Area	12		Percentage of Members on the Committee
Labour	0		
Liberal Democrat	3		25
Conservative	9		75
Other to list			
Total	12		

This page is intentionally left blank



Report of: Jill Wildman, Chief Officer Housing Management

Report to: Outer North West Community Committee, Adel and Wharfedale, Horsforth, Guiseley and Rawdon and Otley and Yeadon Wards.

Report author: Ian Montgomery, Service Manager – Tenant Engagement 07891 271612

Date: 24 June 2019

For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Outer North West Community Committees to the Outer North West Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the HAPs undertake their role and helping tackle shared local priorities, this may include:
 - a. Sharing with local HAPs the Community Committee priorities, giving updates about key pieces of work or projects that the HAP may be able to help support.
 - b. Helping the HAP establish their priorities, sharing local knowledge and insight about local community or environmental issues.
 - c. Encouraging tenants on the HAP to be involved and contribute to Community Committee meetings and workshops.

- d. When appropriate, helping join up HAP funding with local Community Committee funding and other funding sources.
 - e. To support the overall focus on the community, helping bring Tenant Engagement forums together with Community Committee led activity.
4. Community Committees in their June 2019 round of nominations are therefore requested to:
- a. Nominate up to 1 Ward Member per Ward within the HAP area. In the previous year 2018/19 the following Members were appointed:
 - C Anderson
 - P Wadsworth
 - S Lay
 - D Collins
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis (see Appendix 1)
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and the local Communities Teams.
6. In the previous year 2018/19 the following Members were appointed to the Outer North West HAP:
- C Anderson
 - P Wadsworth
 - S Lay
 - D Collins

Corporate considerations

7.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

8. The Housing Service is seeking nominations to the Outer North West Housing Advisory Panel. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

9. The Outer North West Community Committee is requested to nominate up to 1 Ward Member from each of the four Wards within the HAP area.

Background information

- The key functions of Housing Advisory Panels remain in principle the same as during 2018/19, and are to:

- Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
- Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.
- More information is available from www.leeds.gov.uk/hap or from the Tenant Engagement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk



Report of: Area Leader

Report to: Outer North West Community Committee
Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon

Report author: Jane Pattison 07891 272108

Date: 24th June 2019

To note

Outer North West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme:

Children and Families: Councillor Pat Latty

3. The Children's and Families sub group met on the 29th March to consider projects submitted for the youth activity funding round. Members considered 16 applications and recommended 13 projects for approval. Further details are in the Outer North West Community Committee finance report.
4. The delegated youth activity fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund.

5. The Outer North West school consultation took place during December 2018 and January 2019. The purpose of the consultation was to extend the voice of young people from the Outer North West Community Committee area.
6. Communities Team officers coordinated the consultation with the support of the clusters, engaging with schools to gain the voices of children and young people for the allocation of youth activity funding. The Communities Team then collated the consultation results from over 1000 children and young people.
7. The consultation that took place included the involvement of 11 schools with 1013 children and young people. Pupils from Guiseley High School, Horsforth High School, Wharton Primary, Westgate Primary, Tranmere Primary, Yeadon Westfield, Rawdon Littlemoor, Broadgate Primary, Froebelian School, St Margaret's and West End Primary, Horsforth took part in the consultation.
8. The consultation exercise carried out by schools included a group exercise to spend and prioritise youth activity funding on a range of activities. This prioritised a top 5 list of activities for primary school age children and secondary school age children and is attached at **Appendix 1**.
9. The collation of the feedback from schools has resulted in the largest representation of children and young people consulted for the spending of youth activity funding across the city.
10. The Children's Voice Event was held in the Banqueting Suite at the Civic Hall on April 26th and included the feedback from the consultation and a celebration of the children and young people in Outer North West.
11. The event also included a democracy workshop delivered by Richard Cracknell from the Voice, Influence and Change team in Childrens Services and a question and answer session in the council chamber with the Lord Mayor and Lady Mayoress.
12. The event was a great success with 63 pupils attending in total. This included pupil representatives from 15 different schools (including 3 secondary). It was brilliant to see the engagement of the young people in all the activities and they were great representatives of their schools and for young people in this area.
13. Feedback from the event shows the pupils enjoyed: going into and finding out about the council chamber; meeting the Lord Mayor and Mayoress; the high schools presentations and meeting new people.

Environment: Councillor: Barry Anderson

14. Councillor Anderson to provide a verbal update.

Community Safety: Councillor Barry Anderson

15. At the last round of Community Committee meetings, a briefing was provided outlining the service review for the Leeds Anti-Social Behaviour Team (LASBT). This was suggested by the Chair to be picked up via the Community Safety sub group for Outer North West. A number of questions were raised by committee members and responses to these can be found at **Appendix 2**.

Employment, Skills & Welfare: Councillor Ryk Downes

Health, Wellbeing and Adult Social Care: Councillor Sandy Lay

16. The Health, Wellbeing and Adult Social Care sub group met on the 19th March with the theme of oral health and hygiene.

17. An update from Public Health is attached at **Appendix 3**.

Community Engagement: Social Media and Newsletter

18. Information on posts and details recent social media activity for the Outer North West Community Committee Facebook page is provided at **Appendix 4**.

Corporate Considerations

Consultation and Engagement

19. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

20. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

21. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

22. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

23. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

24. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

25. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

26. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

27. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Appendix 1

Preferences from consultation findings

Overall top 5 activities for children aged 6-11 (Group Discussion results)

1. Do you dare (outdoor adventure)
2. Fun days with inflatables
3. Let's get cooking
4. Walk on the wild side
5. Adventures in minecraft

Overall top 5 activities for children aged 12-17 (Group Discussion results)

1. Do you dare (outdoor adventure)
2. Let's get cooking
3. Multi sports
4. Fun days with inflatables
5. Youth club

Overall Top 5 Activities (Group Discussion results)

1. Do you dare (outdoor adventure)
2. Fun days with inflatables
3. Let's get cooking
4. Multi sports
5. Walk on the wild side

Individual Preferences Top 5 Activities (Questionnaire results)

1. Cooking
2. Outdoor Adventure
3. Fun days
4. Art and Crafts
5. Coding/ Minecraft

This page is intentionally left blank

Overview

At recent Committee Meetings a briefing was given around the service review for the Leeds Anti-social Behaviour Team (LASBT).

The briefing outlined the key areas of focus for the review;

- **Triage system for referrals**
- **Creation of a Community MARAC**
- **Review of Mediation provision**
- **Review of Noise Processes**
- **Creation of a Communication Plan**
- **Re-location of the LASBT West Team**
- **Development of an ASB Strategy**

This briefing provides an update of the key areas of focus as the review progresses.

A Q&A section has also been provided in response to questions raised at the Committee Meetings.

Triage System

An effective triage system needs to identify high risk, high harm situations at the beginning of the customer journey. There has been extensive research and development work to understand how to effectively deliver this in Leeds.

Shadowing has taken place at the contact centre to listen to current call handling techniques used for both anti-social behaviour and Adult Social Care calls. There has also been consultation with police colleagues to learn from their call handling and risk assessment processes. An enhanced 'strength based conversation' script is being developed for use by the contact centre and this will identify at the first point of contact the risk attached to the call.

Consultation is underway with the contact centre around delivery of this model. It is also proposed that a central Triage Team is created, and this team will be responsible for undertaking a full risk assessment of all incidents based on the National Policing THRIVE model (Threat, Harm, Risk, Investigation Opportunities, Vulnerability & Engagement).

The team will be responsible for identifying high risk, high harm issues and ensure the appropriate level of response is provided. They will also provide advice and guidance to customers and will be a crucial link between police colleagues in the NPT's and the wider services.

Creation of a Community Marac

The creation of a Community Marac will promote the early resolution for complex and persistent cases. Research is being undertaken to understand the most effective way to deliver this. We have visited Islington Council where a successful Community MARAC has been in place for some time. The learning from their model will assist us as we start to work on our own procedures, Terms of Reference, and Information Sharing/Confidentiality Agreements.

Mediation Provision

The current Mediation provision has been reviewed and it is proposed that a mediation service is commissioned that has the flexibility to work in various localities and at times which suits the needs of residents.

Review of Noise Processes

The noise review is ongoing and is a big piece of work given that almost 60% of incoming referrals relate to noise nuisance. We are working alongside a service design team to review current processes. We have mapped out the customer journey, and have looked at how the day time and out-of-hours services can be joined up more effectively to ensure that available resource is deployed effectively, and based on priority need.

Communication Plan

Our current communications are to be reviewed (website, leaflets etc) to ensure that customers wishing to access the service have clear information and are aware of the services we are able to offer.

We are working with the communications team to look at other outlets to strengthen our communication with residents such as the use of social media.

Location of the LASBT West Team

The current office provision for the West Team does not fully meet the needs of the service, and work is underway to identify alternative accommodation. It is hoped that the team can be co-located alongside a Housing Team in line with the East and South Team model.

Development of an ASB Strategy

An ASB Strategy for Leeds is in development and this will set out the strategic framework for activity going forward. The strategy will be focused around the key themes; Intervention, Prevention, Enforcement, Community Empowerment and Integrated Intelligence. The strategy will include an ASB Action Plan and this will drive the work to be delivered within the strategic themes.

Question - Will the Community Marac duplicate the work of other meetings?
<p>Answer: As part of the research we are undertaking around the Community Marac we are considering other meetings (such as Police Tasking) where there is the risk of duplication of efforts.</p> <p>We have looked at a number of referral mechanisms and if the right process is in place, it should negate this risk.</p>
Question - How will we track outcomes of Mediation cases and know that it works?
<p>Answer: So we're aware of the effectiveness of Mediation we will ensure that a Performance Framework is in place that will evidence the number of cases managed by mediation, this will include the number of cases with a successful outcome, the average duration of a case and we will also measure the levels of customer satisfaction with the service provided.</p>
Question – Is the Noise service under resourced?
<p>Answer: There is high demand for our Out of Hours Noise Service. As part of the noise review we have looked at call handling levels, how we deploy resource and have also looked at how best we can effectively manage customer expectations.</p> <p>We are reviewing the current call handling processes with a view to implementing a system where those in high risk/high harm situations are prioritised.</p>
Question – Has the use of technology for noise reporting been piloted elsewhere?
<p>Answer: The service design team that are assisting with the noise review are looking at a number of options around reporting, this includes the options to report on line and also the use of mobile phone apps.</p>
Question – Can LASBT identify locations across the city where there is a need to allow the necessary resources to be deployed?
<p>Answer: LASBT work closely with a range of partner and services, and under our Information Sharing Agreements we are able to share information around 'Hot Spot' and 'Cold Spot' areas. Our partnership approach means that we are able to deploy officers where there is most need.</p> <p>For future the Proposed Triage Team will also have a crucial role to play in identifying problematic people and places at the earliest opportunity.</p>
Question – Is there adequate capacity for deployment of LASBT staff in the rural areas?
<p>Answer: Yes there is capacity for officers to be deployed to rural areas, and this would be based on intelligence from partners and reports of anti-social behaviour/calls for service.</p> <p>We do try and keep officers working within a geographical areas as we believe this strengthens our partnership approach. However officers can be deployed to any area across the City.</p>

This page is intentionally left blank

Outer North West Committee Update report – Health and Wellbeing May 2019

(Maximum of three pages)

Leeds become the first city in the UK to reduce childhood obesity levels.

Leeds has made some incredible progress in reducing obesity levels for our poorest children. This excellent work has been achieved through public health programs like Henry (Health and Exercise and Nutrition for the Really Young) as it is so important to tackle the problem early with children. Please follow the link to the article below.

<https://www.theguardian.com/world/2019/may/01/leeds-becomes-first-uk-city-to-lower-its-childhood-obesity-rate>
<https://www.theguardian.com/world/2019/may/01/leeds-becomes-first-uk-city-to-lower-its-childhood-obesity-rate>

- ✚ For information on HENRY please contact from the public health children's team; Jackie.Moores@leeds.gov.uk
- ✚ To learn more about the HENRY approach please follow the link; <https://www.henry.org.uk/henryapproach>
- ✚ Maternal obesity; Nicola.Goldsborough@leeds.gov.uk
- ✚ Leeds City Council Healthy Weight Declaration; Deborah.Lowe@leeds.gov.uk

WNW Health and Wellbeing Partnership group

The last meeting held in February had a presentation on Careview the social isolation app from Jon Hindley Public Health. Next steps are to find further funding to develop and widen the project. For information contact Jon

Jonathan.Hindley@leeds.gov.uk

Officers from Barca presented on the Better Together contract and also Patient Empowerment Project, the social prescribing offer currently in West Leeds. Contact Rachel Shaw for Better Together Rachel.hln@barca-leeds.org or Josie Gilbert for PEP Josie.gilbert@barca-leeds.org

The group then networked to increase partnership opportunities on these and other areas of work.

The H&W partnership is an opportunity to share information across the 10% most deprived areas either by attending the meetings or via the distribution email list.

Looking out for your neighbours

“Can you help your community pledge support to a ground-breaking new campaign?”

Do you live in West Yorkshire or Harrogate? Are you a member of any community groups? Perhaps you go to WI or your kids go to scouts? Maybe you're a member of a local church or volunteer for a charity?

Whatever you get up to, we'd love you to consider how you can help groups or organisations pledge their support to a brand new campaign that launches next month. 'Looking out for our neighbours' aims to help prevent loneliness in our communities by encouraging people to do simple things to look out for one another. This could be as simple as meeting for a cuppa, offering a lift or even just saying 'hello'.

The campaign is being led by West Yorkshire and Harrogate Care Partnership and is quickly gaining lots of support. It's already been backed by Jo Cox Loneliness Foundation, Yorkshire Ambulance Service, West Yorkshire Fire and Rescue Service, Health Watch, hospitals, councils, housing organisations, sports clubs and many community and voluntary groups, including Dementia UK, Mencap and Age UK. People can choose how they support the campaign – from displaying posters to supporting it on social media or pointing people to the website www.ourneighbours.org.uk. It's minimal commitment that could make a massive impact.

So, if you'd like to help tackle loneliness in the community you live and/or work in then please let groups organisations know about this work and ask them to pledge their support.



Outer North West Community Committee
FACEBOOK highlights

13th March 2019 – 12th June 2019

Since 13th March 2019 the Outer North West Community Committee Facebook page has gained:

- **4 new page 'likes' and currently has 581 likes**
- **8 new followers since 13th March 2019**

This means that this is the **eighth** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction.

By far the most popular post since the 13th March 2019 was the posting regarding the cleaning the staircase at Yeadon Town Hall


- has been shared 0 times
- liked 2 times
- **has reached a total of 146 people**

On the following pages are screenshots of the most popular posts since the 13th March 2019. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – Cleaning at Yeadon Town Hall

146 people had this post delivered to them and it had **13 post clicks**. There were also 2 post likes, alongside **2 likes, comments and shares**.

Leeds City Council Outer North West Community Committee
Published by Jenna Elizabeth Robinson [?] · 25 March · 🌐



Yeadon Town Hall
25 March · 🌐

Like Page

Giving the tiles on our main staircase some much needed TLC!

Want to see what we've been up to and what we're planning next? Come along to our Open Afternoon on 13th April from 12pm-4pm.

146 People reached **15** Engagements Boost Unavailable

Lindsay Wilson and Kat Robinson

Like Comment Share

Performance for your post

146 People Reached

2 Likes, Comments & Shares

2 Likes	2 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
0 Shares	0 On Post	0 On Shares

13 Post Clicks

3 Photo views	0 Link clicks	10 Other Clicks
----------------------	----------------------	------------------------

NEGATIVE FEEDBACK

1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

2nd Place – police and partner agencies conducted an operation in Adel & Wharfedale targeting scrap metal vans

117 people had this post delivered to them and it had **23 post clicks**. There were also 2 post likes, alongside 2 likes, comments and shares.

Post Details
✕

Leeds City Council Outer North West Community Committee

Published by Jenna Elizabeth Robinson [?] · 2 April · 🌐

West Yorkshire Police - Leeds North West

1 April · 🌐 Like Page

This morning police and partner agencies conducted an operation in Adel & Wharfedale targeting scrap metal vans. A number of vehicles were stopped and various checks on people, vehicles and licences carried out. Several notices, tickets and fines were issued plus a local vehicle known for drug dealing was seized for no insurance and the driver reported for no licence.

117
People reached

25
Engagements

Boost Unavailable

1 share

👍 Like
💬 Comment
➦ Share
⋮

Performance for your post

117 People Reached

2 Likes, Comments & Shares 📈

0 Likes	0 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
2 Shares	1 On Post	1 On Shares

23 Post Clicks

1 Photo views	0 Link clicks 📈	22 Other Clicks 📈
-------------------------	---------------------------	-----------------------------

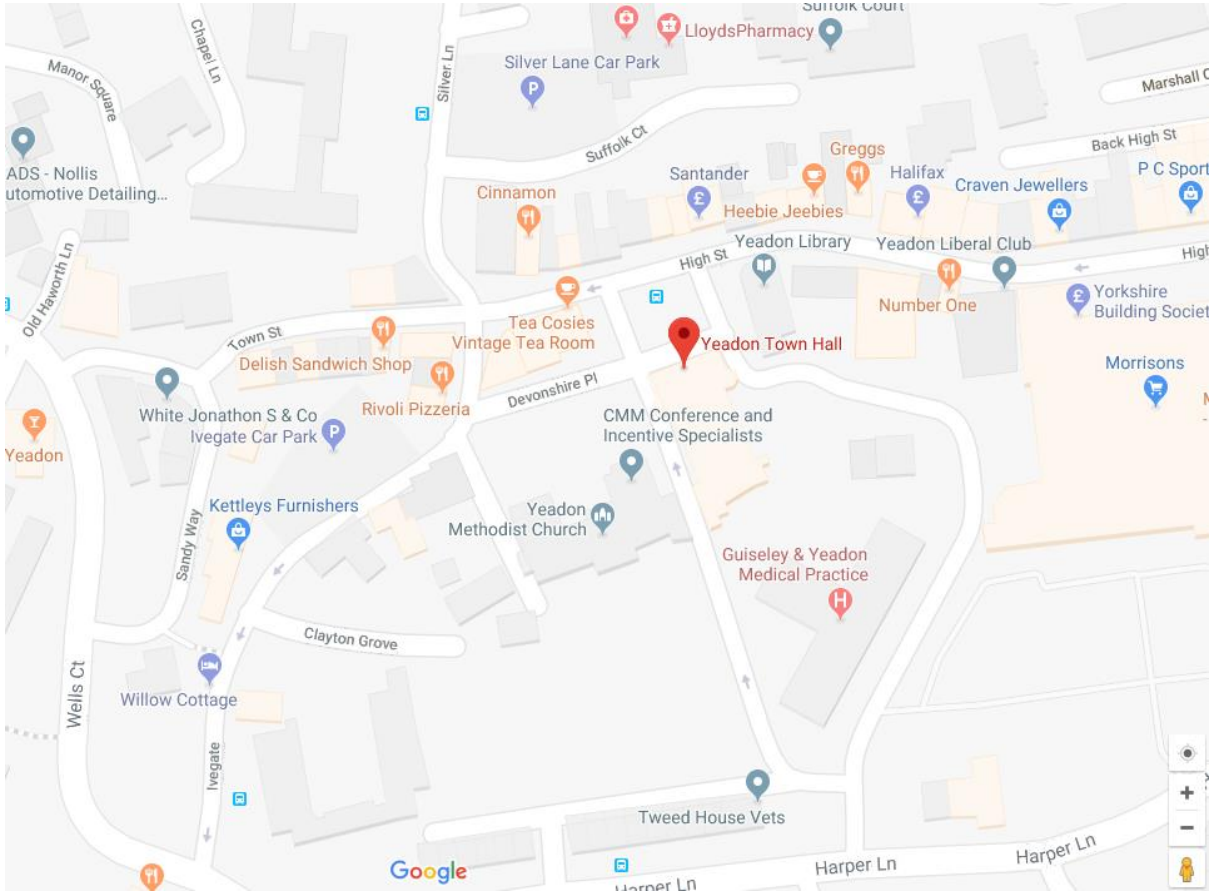
NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

This page is intentionally left blank

Yeadon Town Hall High Street Yeadon LS19 7PP



This page is intentionally left blank